

Work Session Minutes  
October 21, 2024  
@ 5:00 PM

Present: Mayor Roger Weatherwax  
Brent White  
Denise Lovett  
Jason White  
Cassandra Lee  
Joyce Jeffreys

First to speak was Fire Chief Brian Phillips – he wanted to inform the Council that at this time the Baby Box that had been approved to be installed at the Fire Department could not be done. The requirements for the baby box state that once a baby is placed in the box it must be gotten out within 5 minutes. Our Fire Station is not capable of meeting those requirements – with only one person on duty at times and the area that is covered by the department it would be impossible to guarantee retrieval to be done in the 5-minute timeframe. Council women Lee thanked Chief Phillips for the information and Council understood the limitations that at this time prevents this from being placed.

Park and Recreation Director Deangelo McDaniel spoke to Council about the previous request for him to be over at the cemetery. He stated that he couldn't do that and his current position that it was just not possible, and he would within a month give them a report with what he has come to understand about the upkeep and challenges of the cemetery. He stated that he would not recommend to the Council what an answer would be but would give information for them to consider in making decisions concerning the cemetery.

There were a few additions to be made to the Job descriptions that were updated previously by Council, and they were ask if they had any questions on those, they had been presented with to add or change. The different supervisors went briefly over the Job descriptions for their departments and answered any questions posed to them about those Job descriptions.

With no further discussion the Work Session ended, and the Council Meeting was called to order and began with pledge and prayer.

Council Meeting  
October 21, 2024  
Immediately following the Work Session

Present: Mayor Roger Weatherwax  
Brent White  
Denise Lovett  
Jason White  
Cassandra Lee  
Joyce Jeffreys

The meeting was called to order and opened with pledge and prayer.

Mayor Weatherwax ask that Council dispense of the reading and approve minutes from August 26, 2024 & September 9, 2024 Work Sessions and September 9, 2024 Council Meeting.

Motion: Jason White

2<sup>nd</sup>: Joyce Jeffreys

Approved Job Descriptions that needed to be added:

1) Utilities Locator

Motion: Denise Lovett

2<sup>nd</sup>: Jason White

2) Landscape Technician

Motion: Jason White

2<sup>nd</sup>: Joyce Jeffreys

3) Street & Solid Waste Assistant Foreman

Motion: Jason White

2<sup>nd</sup>: Denise Lovett

4) Solid Waste Equipment Operator to a Grade 7

Motion: Jason White

2<sup>nd</sup>: Joyce Jeffreys

5) Fire Department:

Remove the Current Fire Inspector Job Description and change title to:

Lieutenant Fire Inspector – Shift Base and add

Lieutenant Fire Inspector – Day Shift

Motion to Approve: Denise Lovett

2<sup>nd</sup>: Joyce Jeffreys

- 6) Add Fire Captain/Fire Marshal Shift Base and  
Add Fire Captain/Fire Marshal Day Shift

Approve: Brent White

2<sup>nd</sup>: Denise Lovett

Motion to Adjourn: Denise Lovett

2<sup>nd</sup>: Brent White

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Roger Weatherwax, Mayor

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Deroma Pepper, City Clerk

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Brent White, Council Member

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Cassandra Lee, Council Member

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Joyce Jeffreys, Council Member

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Jason White, Council Member

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Denise Lovett, Council Member